

Today's Date

Sample Student
200 New Road
Ashland, Missouri 65010
(555) 555-5555
student@mail.missouri.edu

Dr. Sample Employer
Wilson Laboratories
10000 Main Street
Kansas City, Missouri 64147

Dear Dr. Employer,

The position of Scientific Research Assistant posted on HireMizzouTigers.com is of great interest to me, and I would be most appreciative if you would consider my application. I graduated in May of this year with a Bachelor of Science in Biology. My background in laboratory-based work, knowledge of the appropriate lab procedures, and solid-state techniques qualify me for the position.

During my time at the University of Missouri, I routinely challenged myself with rigorous coursework and in being motivated to learn new concepts. As a member of several professional campus organizations, the interaction with others and work to reach a common goal helped me understand the utility role I play when in a team atmosphere. I excelled academically, graduating Magna Cum Laude, as well as in my field experience. This knowledge and expertise would be a great addition to your company as you look for a candidate who is scientifically knowledgeable and one who can effectively communicate and interact with colleagues and stakeholders.

I am currently working at Robson Labs, where I take full-advantage of my internship experience by learning what a successful and well-regarded scientific research laboratory does. I am assigned to the Biohazard area within the lab, and I have enjoyed knowing my research contributes to the safety of worker and society. Additionally, my team is responsible for data analysis and the preparation of reports to be reviewed by the management team. As a team member, I have excelled; however, I am perfectly capable and motivated to work as an individual. If given the opportunity, I would like to apply my energy and desire to contribute to your area of research. By doing so, I hope to aid in reaching the goals of Wilson Laboratories.

If you have any additional questions for me, you may contact me at (555) 555-5555 or email (student@mail.missouri.edu) with any inquiries. I plan to contact you within the next week to discuss this position in further detail and set up an interview. Thank you very much for your consideration.

Cordially,

Sample Student

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